

By Laws of Taren Point Bowls Club

(October 2019 Revision)

(April 2018, Previous Revision)

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1. Duties of Management Committee Members

1.1 President

The President shall:

- a) Subject to the Club's Constitution, preside at all general meetings of the Club and all meetings of the Management Committee;
- b) Participate as an ex-officio member of all operational and sub-Committees
- c) Report as required to the Board of the Club Limited
- d) Furnish a report of the Club's activities for the Club's Annual Report.

1.2 Vice President

The Vice President shall assist the President, and in their absence, act in their stead.

1.3 Secretary

The Secretary shall:

- a) Receive and dispatch all correspondence relating to the Club;
- b) Keep a register of all members;
- c) Arrange for a copy of the Club's Annual Report and Financial Statement to be issued to each financial member of the Club and to the Club Limited;
- d) Notify members per medium of the Notice Board of matters of which notification is necessary arising from management Committee meetings;

1.4 Treasurer

The Treasurer shall:

- a) Receive and deal with the day to day finances of the Club in accordance with the direction of the Club Limited;
- b) Prepare an annual budget for the Club in consultation with the Finance Director of the Club Limited;
- c) Furnish to each Management Committee meeting a report of the day to day finances of the Club;

- d) Liaise with the Board of Directors of the Club Limited in relation to all financial matters within the Club.

1.5 Greens Coordinator

The Greens Coordinator shall liaise with the greens staff employed by the Club Limited and report to the Management Committee.

1.6 Bowls Coordinator

The Bowls Coordinator shall perform the duties required of them under their Employment Contract with the Club Limited, and:

- a) Arrange the Club's annual calendar of bowls events;
- b) Arrange for markers to be available for all Singles Championships;
- c) Submit results of Club Championships and competitions to the media for publication.
- d) Act with the match committee as the controlling body
- e) Keep accurate minutes of all proceedings at all meetings of the Management Committee and of the Club.

1.7 Assistant Bowls Coordinator

The Assistant Bowls Coordinator shall be available to assist the Bowls Coordinator in the performance of their duties.

1.8 Welfare Officer

The Welfare Officer shall liaise with members suffering from an illness or medical conditions and convey information to the Club's members and to the Management Committee.

1.9 Vacancy in the office of the President

Should the office of President become vacant less than six months prior to the next Annual General Meeting, the Vice President shall occupy that position until the date of that meeting and they shall have the powers and privileges of a duly elected President. In any other case another President shall be elected in accordance with the terms of the Club's Constitution.

1.10 Other Tasks

All of the above officers shall perform other tasks allocated by the Management Committee.

2. Operational Committees

2.1 Match Committee

- a) The Match Committee shall consist of four members, being the Bowls Coordinator who shall be the Chairperson and three other members elected in accordance with the Club's Constitution. All decisions must have a majority.
- b) The Match Committee shall operate concerning club events as follows;
 - I. Determine any dispute(s) between members;
 - II. Determine the conditions of play for tournaments according to the State Conditions of Play.
 - III. Act as the controlling body for all Club Championships and competition matches.

2.2 Selection Committee

- a) The Selection Committee shall consist of five members, being the Bowls Coordinator who shall be the Chairperson and four other members elected in accordance with the Club's Constitution. Provided that two of such members must be elected as selectors for State Pennants grades 1 to 3 and who must have played for the Club in one of those grades for at least the two prior State Pennants seasons and two of such members must be elected as selectors for State Pennants grades 4 to 7 inclusive and who must have played for the Club in one of those grades for at least the two prior State Pennants seasons.
- b) The Chairman may co-opt a third selector in each category. Normally these would be those third in AGM voting.
- c) The Chairperson of the Selection Committee shall:
 - I. Chair all meetings of the Selection Committee and be responsible for the selection of all sides to represent the Club in the State

Pennants and any other bowls competition in which the club is involved;

- II. Appoint managers for all sides representing the Club;
- III. Report to the Management Committee as required;
- IV. Be responsible for the preparation of a roster of selectors for the purpose of organizing social and trial bowls events at the Club each Saturday;
- V. Notify any relegated player of their relegation and the reason(s) therefore;
- VI. During Pennants trials and Pennants rounds, the selectors shall conduct Saturday proceedings.

3. Life Members

- a) Any person who has rendered significant service to the Club (due notice of which must be given to the members in the notice convening any General or Special Meeting) may be nominated by two members of the Club and on receiving the vote of at least three-quarters of the members present at such meeting, be elected a Life Member of the Club.
- b) A Life Member shall be entitled to all the privileges of a member but shall be relieved from payment of annual subscriptions to the Club.

4. Code of Conduct

- a) Any member of the Club who is participating in a Premier League, State Pennants, Zone, State, interstate or international bowls event must comply with the provisions of the Conditions of Play and By-laws of the Royal N.S.W. Bowling Association Limited, the Conditions of Play and the Rules of the Club and the Laws of the Sport of Bowls and must conduct themselves in a spirit of fair play and good sportsmanship.
- b) Any member who represents the Club in any bowls event and/or as a member of the Club participates in any bowls event and any member who attends such event(s) as a spectator must not engage in conduct which is violent, aggressive, inappropriate or prejudicial to the interests of the Club.

- c) A member must not participate in any organised bowls event at any bowling club wherever situated whilst under the influence (impaired ability to operate as normal) of alcohol and/or illicit drugs.
- d) Any member who is defeated after participating in the Club's major singles or minor singles championships must be available to mark in the following round of that event. Failure to comply will render such member ineligible to participate in any singles event within the Club in the following year.
- e) Any member who has indicated their availability to represent the Club in any State Pennants season must play in the position(s) and team(s) as selected from week to week by the Club's Selection Committee.
- f) Any member who so indicates their availability but who indicates their unavailability for any round(s) of that pennants season must provide the reason(s) therefore to the Chairman of the Club's Selection Committee.
- g) Any member who is selected to represent the Club in any round(s) of the pennants season must be wearing full Pennant uniform when competing and arrive at the venue at least 30 minutes prior to the call of cards.
- h) Any member who is selected to represent the Club in any round(s) of the pennants season but who withdraws from their selected team must provide the reason(s) therefore to the Chairman of the Club's Selection Committee.
- i) Should the Club's Selection Committee determine that the reason(s) provided by any member for their unavailability for or their withdrawal from any round(s) of the pennants season is or are unacceptable that member will be ineligible for selection in any pennants team representing the Club for the following two (2) rounds of pennants competition either in that season or the following season.
- j) Should any member be unavailable or withdraw from a selected team on the grounds of an unwillingness to travel to another Club or because of dissatisfaction with their selected position or team, the Club's Selection Committee will regard any such reason(s) as unacceptable thereby rendering that member ineligible for selection for the following

two (2) rounds of pennants competition either in that season or the following season.

- k) Any member who is dissatisfied with a decision of the Club's Selection Committee in relation to ineligibility for any round(s) of any pennants season(s) may appeal in writing to the Management Committee of the Club.
- l) Should any member fail to comply with their obligations under Rule 5(a), (b) or (c), following such failure may be dealt with as a disciplinary matter by the Management Committee of the Club or the Board of the Club Limited.
- m) Players are also required to comply with, and can expect the fair application of the most recent versions of the Bowls Australia and Bowls NSW Member's Protection Policies and their associated processes.

5. Discipline

- a) The Management Committee shall have the power to reprimand, fine, suspend, expel or accept the resignation of any bowling member who is found guilty by the Committee of a breach of discipline under Rule 10 (a), (b) or (c) of the Club's Constitution. Provided however that any penalty imposed by the Management Committee following a finding of guilt may only affect a member's privileges as a member of the Taren Point Bowls Club.
- b) In conducting any disciplinary proceedings involving a member, the Management Committee must comply with procedural requirements set out in Rules 19.2, 19.3 and 19.5 of the Club Limited's Constitution.
- c) Where a member has been reprimanded, suspended or expelled, or where the Committee has accepted the resignation of a member as a result of proceedings against a member, the Management Committee shall, within seven days of the date on which such member is informed or from date on which the resignation of such member is received by the Secretary, advise the Club Limited in writing of such reprimand, suspension, expulsion or resignation.

- d) The decision of the Management Committee on the hearing of disciplinary proceedings against a member is final and not subject to any appeal.

6. Dress Code

- a) Shoes

Bowls shoes or flat bottom shoes only on all greens.

- b) Mufti Games or Roll Ups

Clean shorts, trousers.

Short or long sleeve shirt.

No singlets or sleeveless shirts.

- c) Social Games

Any Club uniforms or shirt.

- d) Pennants, Clubs or Zone Championships

Taren Point uniform (most recent)*

Socks with shorts.

- e) Cool Weather

Club vest, jacket, white jumper or hoodie*

- f) Head Wear

Club caps, bucket hats, wide brim green hats, white hats with club headband, club beanies.

- g) Wet Weather

Rain wear any design.

*Shirt, vest and jacket must bear Bowls Australia logo.

7. Weather Policy

7.1 Weather

Before the commence of any event the controlling body will monitor the weather preceding the game to be played and determine whether a risk of hot weather which may impact on play is present. If there is a concern that hot weather may impact play, this shall be made known to the players before the commencement of play. As a guide ambient temperature of 36 and above and humidity exceeding 30% would prevent play.

- a) The Controlling Body, may decide to suspend any game of bowls prior to its commencement or at any time during play if it determines that the prevailing heat and/or humidity is or are not suitable for play to commence or continue.
- b) In the event that such adverse weather conditions have not improved within two hours of the suspension of play, the Controlling Body may abandon play for that day.
- c) In the event of rain, storm and/or lightning either before or during play, the Controlling Body must suspend play until it determines that it is safe for play to commence or resume.

7.2 Appeals

- a) In the case of any singles event, either or both players may appeal to the Controlling Body to suspend play on the grounds of rain, storm and/or lightning.
- b) In the case of any teams event, either or both skips may appeal to the Controlling Body to suspend play on the grounds of rain, storm and/or lightning.
- c) In the case of any sides events, either or both managers may appeal to the Controlling Body to suspend play on the grounds of extreme heat, rain, storm and/or lightning.

7.3 Incomplete Games

In the event that the Controlling Body decides to abandon play for that day , the result of that game will be determined by the conditions of play applicable to that event.

7.4 General

In all cases, the Controlling Body will regard the health and safety of competing bowlers as the paramount consideration in deciding whether to suspend or abandon play on the grounds of extreme head, rain, storm and/or lightning.

8. Eligibility for Major and Minor Competition

8.1 Majors

All members are eligible to participate in any championship or competition as a 'major' participant.

8.2 Minors

A member is eligible to participate in any championship or competition as a 'minor' if they:

- a) Has not won a major singles, minor singles or major pairs championship or its equivalent at any bowling club.
- b) Is, in the opinion of the Match Committee, eligible to participate in minor championship(s) or competition(s).

9. Colours

The colours of the Club shall be white, green and black and the Club's bowls uniform may incorporate a sponsorship logo(s) of any colour.

10. General Conditions of Play

10.1

- a) All games will be played under the Rules of Bowls and the Bowls NSW Conditions of Play.
- b) Players/teams must request approval from the Match Committee or the Bowls Coordinator to defer any match, providing this does not adversely impact the next rounds of play.
- c) No umpire will be available for players/teams who arrange their games outside of set playing dates. Players may arrange their umpire.
- d) Championship matches may be played (day or evening) before the next nominated scheduled match dates by mutual consent, if arranged prior with the Bowls Coordinator.
- e) Any appeals for postponement must be submitted to the Match Committee.

10.2 Player Responsibilities

In the event a player or team is unavailable to play at the scheduled start time, it is their responsibility to contact the opposition skips and the Bowls Coordinator. If this adversely affects future rounds of play the player/team that requires a schedule adjustment shall forfeit the round

10.3 Singles Events

- a) Volunteers shall be made available to mark first round games for singles events where required.
- b) Over 70's Singles: Players qualify if they are over 70 on the scheduled date of the first round.

10.4 Pairs Events

- a) Major/Minor Pairs: Players shall be entered into the competition as single players and teams drawn with members present.
- b) Mixed Pairs: Each team shall consist of members of Taren Point Bowling Club.

10.5 Triples Events

- a) Club Triples: Players shall be entered into the competition as single players.
- b) The Match Committee and Selectors shall determine which players are leads, seconds or skips and teams drawn with members present.

10.4 Fours Events

- a) Club Fours: This shall be a graded tournament. To qualify for this event, a team must have a combined total grading of NSW Pennants grade points determined each year by the Match Committee. Players with no NSW Pennants grading shall be allocated a grade by the Match Committee.
- b) Mixed Fours: Each team shall consist of two male and two female players that are members of Taren Point Bowling Club.

11. Supporting Junior and Adult Members

- a) Juniors are encouraged by free coaching and waiving green fees as well as being supplied with a pennant shirt, pants and club cap.
- b) Members have free coaching available, are encouraged to enter Zone Championships at Club expense and are provided financial incentives for success. They are supplied with a pennant shirt and pants and players representing the club are provided with financial assistance when accommodation is deemed essential.

12. Officials (Accredited Markers, Measurers and Umpires)

12.1 Coordinator

The Bowls Coordinator may choose to appoint a coordinator who shall share the following duties with the Bowls Coordinator;

- a) Appointing officials to game sessions when they are needed,
- b) Monitoring the quality of officials within the club, and suggesting where improvements may be made in conjunction with the Bowls Coordinator.

12.2 Payments for Services

Officials appointed to Pennants/tournaments (which they are not participating in), club championships and other relevant events held at Taren Point are eligible for payment.

Payments shall be made on the basis of the number of game sessions they have officiated over in a calendar day at the prevailing rates.

12.3 New Umpires, Ongoing Accreditation and Professional Development

Taren Point Bowls Club, in coordination with the relevant bodies, provides training and equipment for new officials, officials requiring updates to their accreditation and professional development opportunities at no cost.

12.4 Uniforms

Taren Point Bowls Club shall provide an appropriate uniform for all accredited officials in line with relevant Bowls NSW, Bowls Australia and World Bowls policies.